

Republic of the Philippines  
**OFFICE OF THE SOLICITOR GENERAL**  
 134 Amorsolo St., Legaspi Village  
 Makati City

**PURCHASE ORDER**

Supplier: <b>Ever Engraving Stationery Inc.</b>	P.O. # <b>021-03-037</b>
Address: 168 P. Gomez cor. Luna Mencias Sts., San Juan City	Date: March 11, 2021
TIN: 00-081-417-000	Mode of Procurement: NP - Small Value
Account No.: 3863-0501-02	
Telephone: 724-1191 to 96 loc 110	
Bank: BPI - JRU Mandaluyong	
Fax: 722-4494, 663-0529	

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>OFFICE OF THE SOLICITOR GENERAL</b>	Delivery Term: w/n 15 days upon receipt of approved layout
Date of Delivery:	Payment Term: w/n 30 days upon final acceptance Bank to bank

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
	boxes	<b>Purchase of:</b> CALLING CARDS Stock: New Radiance Evolution Ivory 280gsm Size: 3.5" x 2" Color: 1/0 Finishing with blind embossed (logo) & gold stamping 1 box contains 100 cards  For: <i>cc Jocelyn P. Cacho - Camiento</i> SSS Arleen T. Reyes SS Francis Philip S. Guarin SS Paulo Jay A. Granados SS Glenn Thyron S. Ancheta SS Rafael Vincent A. Floranda SS Angelica Anne B. Recto SS Philander L. Turqueza SS Rowena I. Mutia AS Jose Mari C. Corona AS Mina Franchesca D. Batungbacal AS Shannon Alyssa L. Santos AS Ma. Glecly Joy A. Contado	13	Php 392.00	Php 5,096.00

Total Amount in Words: **Five Thousand Ninety-Two Pesos Only** Php **5,096.00**

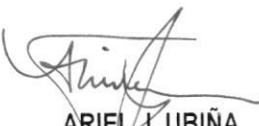
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

Conforme: *[Signature]*  
 (Signature over printed name)  
APRIL 26, 2021  
 (Date)

**RODRIGO L. OJENAL**,  
 SAO, Administrative Division

*[Signature]*  
**ROSALINDA C. IBARRA**  
 Director IV, HRMAS

Funds Available:	ALOBS: <u>02-101101-2021-04-240</u>	
	Amount: <u>₱ 5,096.00</u>	
 <b>ARIEL J. UBIÑA</b> Chief Accountant		